

Course Planner/Instructional Personnel Relationship Disclosure Form

In compliance with American Speech-Language Hearing Association's Continuing Education Board's Requirements, the LA Licensure Board- **ASHA Approved CE Provider** requires course planners and instructional personnel to disclose information regarding any relevant financial and nonfinancial relationships related to course content prior to and during course planning.

Based on the information provided, the LA Board will engage the course planner/instructional personnel in a guided interview process which seeks to understand how the relevant financial or nonfinancial relationship may influence the content of the course.

Instructor personnel and course planners will be finalized only after this form has been received and reviewed by the LA board. (See page 5 for the process used to review, resolve and disclose relevant relationships.)

Instructions: Provide the information requested ensuring that all relevant financial and nonfinancial relationships including those in your biography are disclosed on this form.

Name: Nahale Freeland Kalfas

I am serving as (check all that apply):

Course Planner Instructional Personnel (i.e., Presenter/Author/Content Creator)

Proposed Course Title: **Legal Issues: Staying on Course**

Instructional personnel: Insert proposed learner outcomes for course (if available):

Instructional personnel: Insert your biography or resume:

Nahale Freeland Kalfas, JD, has served as attorney for the North Carolina Board of Examiners for Speech and Language Pathologists and Audiologists for eight years where she has been responsible for prosecutorial hearings, settlements, rulemaking and legislative matters. She received her J.D. from Duke University School of Law in 1997 and serves on the National Council of State Boards of Speech and Language Pathologists and Audiologists.

Course Planner/Instructional Personnel Relationship Disclosure Form

Name: Nahale Freeland Kalfas

I am serving as (check all that apply):

Course Planner Instructional Personnel (i.e., Presenter/Author/Content Creator)

Proposed Course Title: Legal Issues: Staying on course

HIPAA REQUIREMENTS

To comply with the Health Insurance Portability and Accountability Act (HIPAA), we ask that all course planners and instructional personnel insure the privacy of their patients/clients by refraining from using names, photographs, or other patient/client identifiers in course materials without the patient's/client's knowledge and written authorization.

I am in compliance with these policies: NFK (INITIAL HERE)

Relevant financial relationships are those relationships in which you benefit by receiving a salary, royalty, intellectual property rights, gift, speaking fee, consulting fee, honoraria, ownership interest (e.g., stocks, stock options, or other ownership interest, excluding diversified mutual funds), or other financial benefit. Financial relationships can also include “contracted research” where the institution gets the grant and manages the funds and you are the principal or named investigator on the grant.

Do you have relevant financial relationships to disclose? No Yes, if yes complete the Financial Relationship Disclosure form that follows.

Relevant non-financial relationships are those relationships that might bias you including any personal, professional, political, institutional, religious or other relationship. Examples follow:

Personal: You have a personal friendship with someone in the company whose products are discussed in the course; you have a family member or friend with a disorder that will be talked about in the course.

Professional: You are a member of an association or group that is talked about or referenced in the course; you have a professional bias about a way to deliver a particular service.

Political: You have a political bias about a topic (e.g., health care reform) and your bias is toward supporting a particular party's position on this issue.

Institutional: You are affiliated with an institution or organization (e.g., serves on a committee or board of that organization); you are a member of that organization or gives money to its causes.

Religious: You have a bias based on religious tenets (e.g., a bias toward service delivery at end of life based on religious beliefs).

Do you have relevant non-financial relationships to disclose? No Yes, if yes complete the Nonfinancial Relationship Disclosure form that follows.

I attest that the information in this disclosure is accurate at the time of completion and I agree to notify **[insert ASHA Approved CE Provider name]** of any changes to this information between now and the presentation.

Course Planner/Instructional Personnel Relationship Disclosure Form

Signature Nahale Freeland Kalfas Date 8/29/14

Course Planner/Instructional Personnel Relationship Disclosure Form –Process for Review, Resolution and Disclosure (FOR PROVIDER USE ONLY)

Nonfinancial Relationship Disclosure Form